

Dear Homeowner:

Last year there were as many as four emergencies that required Keystone Pacific, to contact Homeowners. However, the contact information on file proved to be either incorrect or yielded no response from the homeowner. Thus, your assistance is requested.

Please take a moment to complete the following detailed Emergency Contact Request Form. This will enable Keystone Pacific to have a list of contacts that are current as well as additional contacts in the event the homeowner cannot be reached. Please be assured that the contact information you provide will only be used in the event of a major emergency such as a gas or water leak or other occurrence which would require Keystone Pacific to contact homeowners.

Thanking you in advance for your cooperation in submitting this most important information.

Best regards,

Greg Oymaian, CACM

District Manager



16845 Von Karman Avenue, Suite 200 | Irvine, CA
(949) 838-3255 direct | (949) 833-2600 main/after hours
(949) 833-0919 fax | www.keystonepacific.com

Homeowner Name: _____

Address: _____

Total number of people in the household: _____

Homeowner Contact data:

Home Phone: _____

Cell Phone: _____ Cell Phone 2: _____

Email: _____ Email 2: _____

Other Contact Data:

Name: _____ Relationship: _____

Home Phone: _____

Cell Phone: _____ Cell 2: _____

Email: _____ Email 2 _____

Other Contact Data:

Name: _____ Relationship: _____

Home Phone: _____

Cell Phone: _____ Cell Phone 2: _____

Email: _____ Email 2: _____

Special Needs:

If yes, please provide nature of any special need in case of a major event that would require evacuation of the community:

Is this property Rented (circle one): Yes No

If yes, please provide Renter data:

Name: _____

Home Phone: _____

Cell Phone: _____ Cell Phone 2: _____

Email: _____ Email 2: _____

Homeowner Signature _____ **Date:** _____