

**ALTEZZA AT NEWPORT COAST HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
APRIL 23, 2013  
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**BOARD MEMBERS PRESENT:** Jess Craig – President  
Jerry Dotson – Vice President  
Sandy Printer – Secretary

**BOARD MEMBERS ABSENT:** Bud Grandsaert – Treasurer  
Hector Macias – Member at Large

**MANAGEMENT REPRESENTATIVE:** Greg Oymaian, CCAM  
Keystone Pacific Property Management, Inc.

**ITEMS DISCUSSED IN EXECUTIVE SESSION – March 26, 2013**

Approved the Executive Minutes – February 26, 2013

**CALL TO ORDER**

The General Session meeting of the Altezza at Newport Coast Homeowners Association was called to order by President, Jess Craig at 6:35 P.M. at the Coastal Canyon Facility, 6700 Ridge Park, Newport Beach, CA 92660. Roll Call and Proof of Notice was recorded by Management on behalf of the Board of Directors.

**HOMEOWNER FORUM**

No homeowners were in attendance.

**CONSENT CALENDAR**

- A. **General Session Meeting Minutes – Resolved**, to ratify the action taken and approve the February 26, 2013 General Session Meeting Minutes as submitted.
- B. **General Session Meeting Minutes – Resolved**, to ratify the action taken and approve the March 26, 2013 General Session Meeting Minutes as submitted.

**ITEMS OF UNFINISHED/NEW BUSINESS**

- A. **Financial Statement** – A motion was made, seconded and carried to approve the March 31, 2013 financial statement and the financial variance report as submitted. **Motion carried 3/0**
- B. **Maturing Reserve Investment** – A motion was made, seconded and carried to close the Morgan Stanley CD that matures on May 2, 2013 and open a new Preferred Bank CD for a twenty-four (24) month term. **Motion carried 3/0**
- C. **Disaster Preparedness** – A motion was made, seconded and carried to not approve either proposal to have an emergency preparedness packet prepared. Board member, Jess Craig will research further. **Motion carried 3/0**
- D. **Reserve Study Proposals** – A motion was made, seconded and carried to approve the proposal from Reserve Data Analysis for an onsite study, for a cost of \$895.00. **Motion carried 3/0**

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- E. Three Phase Electric** – A motion was made, seconded and carried to table the proposal from Three Phase Electric for light repairs and light replacement. The Board requested additional information as there may be a large footing. **Motion carried 3/0**
- F. Sandra Printer Resignation** – A motion was made, seconded and carried to accept Sandra Printer's resignation effective May 1, 2013. **Motion carried 3/0**
- G. Wrought Iron Repairs Near Spa Area** – A motion was made, seconded and carried to have the wrought iron in between Altezza and the Association below Altezza, painted. Management will obtain a proposal. **Motion carried 3/0**
- H. Newsletter Items** – Wood repairs, painting notice.
- I. Next Meeting Agenda Discussion** – No action required.
- J. Next Meeting Date** – The next meeting date is set for Tuesday, May 28, 2013 at 6:30 P.M. The location of the meeting will be the Coastal Canyon Facility in Newport Coast. **Motion carried 3/0**

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:00 P.M. to Executive Session.

ACCEPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

5-28-2013